

If you are self-employed, working from home, or have secondary employment, please complete this side

**Work status, etc.**

(1) Form of business	<input type="checkbox"/> Operated by self <input type="checkbox"/> Operated by spouse <input type="checkbox"/> Operated by relatives <input type="checkbox"/> Other (Specifically)
(2) Industry and job content	
(3) Workplace and residence	<input type="checkbox"/> Workplace and residence are the same <input type="checkbox"/> Workplace and residence are adjoining <input type="checkbox"/> Workplace and residence are separate
(4) Household chores conducted during work hours	<input type="checkbox"/> Cleaning <input type="checkbox"/> Clothes washing <input type="checkbox"/> Cooking <input type="checkbox"/> Shopping <input type="checkbox"/> Other ( ) Total: ( ) hours and ( ) minutes per day <input type="checkbox"/> Not involved with household chores
(5) Pay	<input type="checkbox"/> Turnover/sales-dependent <input type="checkbox"/> Fixed income (withholding certificate <input type="checkbox"/> yes <input type="checkbox"/> no) <input type="checkbox"/> Calculated according to number of days worked <input type="checkbox"/> Calculated according to number of hours worked <input type="checkbox"/> Other (specifically
(6) Income tax declaration	<input type="checkbox"/> Tax return submitted <input type="checkbox"/> Income withheld at source <input type="checkbox"/> Not yet reported <input type="checkbox"/> Other ( )

**Outline of work day (specifically state the flow of an average work day)**

0:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11
12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	

**Outline of work week (complete if your schedule varies according to the day of**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning						
Afternoon						

\*If you are self-employed, work from home, or have a second job and you are unable to submit evidence documents such as pay statements, please submit the following documents.

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|--|---|
| • Schedule (showing hours worked in a day)<br>• Copy of employment contract<br>• Evidence of payment (copy of bank passbook, etc.) | • Copy of notification of opening of business<br>• Copy of tax return |
|--|---|